

July 2011

Dear Parents of City Christian School,

Today you are receiving registration information in preparation for the 2011-2012 school year. All of the items listed below must be completed in order to finalize the entrance of your child into school. Most of you have already made your financial arrangements. If you have not, please call the school immediately to set your appointment.

You may contact the school office any time at 503-252-5207. If you hear the recording, please leave a message. We check the recorder regularly. Summer hours are 10 am to 2 pm. Regular hours resume August 22<sup>nd</sup>, 8 am to 4 pm.

Enclosed are forms and items of information. Please complete each one as they relate to you and return them to the school office by August 22<sup>nd</sup>.

**WELCOME ALL NEW FAMILIES** We hope your involvement with CCS will be a pleasant one. Please feel free to call with any questions you have. We want to support you, especially during the time you are becoming acquainted with us. There is a new parent orientation meeting necessary for each new family to attend on Tuesday, August 30<sup>th</sup> at 6:00 pm in our Ivy Hall. School policies of interest to new families will be explained, and you will have the opportunity to have your questions answered. Mr. Mason, our principal, is looking forward to meeting you there.

**SCHOOL STARTS** The first day of school is on Tuesday, September 6, 2011, 8:15 a.m. for all grades. School ends at 3 pm for all grades.

**HIGH SCHOOL STUDENT ORIENTATION** This is on Tuesday, September 6, 2011. Students should come to school in casual clothing (modest shorts are OK). Bring your lunch. Wednesday, September 7<sup>th</sup> will be a regular day of school and students must bring their lunch and wear the full required uniform or bring receipt of proof of purchase. A complete uniform inspection will be held on Wednesday.

#### **AFTER-SCHOOL SPORTS AGENDA**

5th, 6th: Boys' and girls' basketball

- Practice begins week of October 31-November 4

7th, 8th: Boys' soccer and basketball  
Girls' volleyball and basketball

- Soccer and volleyball practices begin September 6 (first day of school)
- Basketball practices begin week of November 28 – December 2
- **In order to practice, you must have a current physical and have paid the \$75 sports fee.**

CCHS: Boys' soccer, basketball and golf  
Girls' volleyball, basketball, and cheerleading

- Soccer and volleyball practices begin August 25<sup>th</sup>; Camps (see below)
- Basketball practice for both boys and girls begins November 14<sup>th</sup>
- **In order to practice, you must have a current physical and have paid the \$125 sports fee.**

High School Volleyball – Volleyball team camp is on August 15, 16, 18 – 1:00-3:00 pm; 3:30-5:30 pm. each day. Bring your lunch. Practices will begin Monday, August 25 and continue on August 26, 29, 30, 31, and September 1 from 3:15-5:30 pm. each day. **The first game is on the first day of school–Sept. 6 @ Open Door.** You may contact the volleyball coach, Andrea Jones, at 971-645-7828 or [andrearosejones@yahoo.com](mailto:andrearosejones@yahoo.com) for more information.

High School Soccer – Soccer team camp is on August 15, 16, 18 – 3:15-5:30 pm each day. Practices will begin on August 25 and continue on August 26, 29, 30, 31, and September 1 from 3:30-5:30 pm each day. You may contact the soccer coach, Aaron Boivin, at 503-679-1483 or [billlut89@yahoo.com](mailto:billlut89@yahoo.com) for more information.

**Coaches are needed for: Junior High volleyball, Junior High girls' basketball, and Elementary girls' basketball. Please contact Bryan Lewellen at 503-839-2798 or [blewellen@citychristianschool.com](mailto:blewellen@citychristianschool.com), if you are willing to help.**

Elementary and junior high students must have a complete uniform on Tuesday, September 6<sup>th</sup>. On the first day of school, each elementary/junior high student must wear or bring the required uniform, including the sweatshirt, or show proof of purchase.

**You will find the following items in this packet or online. Please note that some of the forms need to be filled out and returned to the school office on or before August 22<sup>nd</sup>. To access the items online, go to [www.citychristianschool.com](http://www.citychristianschool.com), Admissions, Information for School Families K-12.**

**1. HIGH SCHOOL CURRICULUM GUIDE** The Class Schedule must be completed for each high school student and reviewed by the CCHS guidance counselor. Returning students should complete the form and submit it to the school office by August 22<sup>nd</sup>. New students, including all freshmen, should call the school office to set an appointment for the curriculum registration during August 10<sup>th</sup> to 19<sup>th</sup>. New students must bring your transcript with you to this appointment.

**2. JUNIOR HIGH CURRICULUM PLANNER** should be completed and returned to the school office by August 22<sup>nd</sup>. Math placement for new students will be determined at the start of school.

**3. CERTIFICATE OF IMMUNIZATION STATUS (CIS)** is a state required form and needs to be completed and on file for each student. New families must submit immunization records for each child or come to the office and complete a CIS form. Oregon law has added requirements for immunizations for the 2011/2012 school year. You can go online to view these requirements. Returning families should have a CIS form on file but must report immunization updates to the school office before the first day of school. ***Incomplete information on this form will require your child to be held out of school according to Oregon State Law.***

Multnomah County Health Department sponsors a Community Immunization Clinic. It is located at 426 SW Stark Street, 3<sup>rd</sup> floor, and is open on Tuesdays and Wednesdays from 9:00 –11:15 am and 1:00 – 4:00 pm. Appointment is required. There is a \$15.00 administration fee per injection, plus the cost of the immunization. For more information, you may call 503-988-3406, or go online to [www.mchealth.org/immunizations](http://www.mchealth.org/immunizations).

**4. MEDICATION RELEASE FORM (Medications at School)**

A medication form must be completed and turned in at the office, in order for school staff to assist your child with any medication – prescription or non-prescription. Those students who need to carry inhalers for asthma must also have this form completed. This is to ensure the safety of all students. Forms are available online.

**5. SPORTS EXAM FORM** Student athletes will be **required** to have a sports physical **prior to any sports participation (including practices)** beginning with 5<sup>th</sup> grade. Physicals are good for a maximum of 2 years and are required by state law. The OSAA School Sports Pre-Participation Examination form can be obtained online for **all** students playing sports who need an updated physical exam.

All completed sports physical examination forms should be turned in at the school office **before the first day of scheduled practice. Without the completed form on file, the student will not be allowed to participate in practice for his/her chosen sport.**

Sports Physical forms should be filled out and signed by parents before seeing the doctor.

You can obtain a sports physical from your own family physician. You can also contact Dr. Ron Johansen at Chiropractic Life Center. He charges \$25.00 for sports physicals. His phone number is 503-255-7746. Dr. Johansen will be giving sports physicals at CCS on Monday and Wednesday, August 15 and 17, from 9:00 a.m. to 3:00. Each physical will take 15 minutes. If you would like to schedule a sports physical during one of these days, please call the school office to reserve a time slot.

**6. STUDENT ACTIVITY INSURANCE INFORMATION** is available online. This insurance is included in your tuition. Coverage is supplemental only.

**7. SCHOOL SUPPLIES LIST** Please be sure your child brings all items listed for the beginning of school. See details of "5% Back to School" program from Office Depot at the bottom of the school supplies list. This list is available online.

**8. INFO DIRECT** provides connection with school online. New school families should call the school office after September 16<sup>th</sup> to obtain your user ID and password.

**9. CARPOOL DIRECTORY** – Listed in the directory will be your name, phone number, grades of your children, and your zip code. **If you do not want your name to be printed in the directory, please call the school office by August 12<sup>th</sup>.** If you need help with transportation, directories will be available at the school office after August 30<sup>th</sup>.

**10. AFTER SCHOOL CARE** is available for children in grades K to 6th. Applications and information is available in the school office.

**11. PARENT-STUDENT HANDBOOK** is available online. We request that parents and students please read it carefully and refer to it throughout the year.

Please read carefully all the information included in this packet. Many of the details apply to you and your family. We strongly recommend you mark your calendar at home with the school calendar dates printed at the front of the parent-student handbook. Be sure to note the dates for parent-teacher conferences.

Thank you for your cooperation. We love you in the Lord and look forward to the relationship we will have with your family this coming year at City Christian Schools.

Yours in Christ,



Ed Mason  
Principal